

VACANCY NOTICE NO. 10/2023

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

ISSUED ON 17/02/2023

GENERAL MANAGERS
ALL RAILWAYS/NEW ZONES/PRODUCTION UNITS

DIRECTOR GENERAL'S/DIRECTORS
ALL RAILWAY TRAINING INSTITUTES

NO: 2019/E(O)II/40/18

VACANCY NOTICE NO. 10/2023

ORGANIZATION : INDIAN RAILWAY CATERING & TOURISM CORPORATION LTD.
(IRCTC)

JOB TITLE : CHAIRMAN & MANAGING DIRECTOR

LOCATION : NEW DELHI

TERM OF APPOINTMENT : ABSORPTION

SCALE OF PAY : RS. 1,80,000-3,20,000/- (IDA SCALE - REVISED)

QUALIFICATION, AGE, EXPERIENCE ETC. : AS PER ANNEXURE

NOTE : (I) INTERESTED AND ELIGIBLE PERSONS SHOULD APPLY IN THE
PRESCRIBED MANNER AND SEND THEIR APPLICATION IN
DUPLICATE IN THE FORMAT AT ANNEXURE.

: (II) APPLICATIONS RECEIVED AFTER THE LAST DATE AND NOT IN
THE PRESCRIBED FORMAT ARE LIABLE TO BE REJECTED AND NO
CORRESPONDENCE IN THIS REGARD WILL BE ENTERTAINED.

(III) SCANNED COPY OF THE APPLICATION SHOULD ALSO BE
SENT THROUGH E-MAIL TO eo2@rb.railnet.gov.in

WEB ADDRESS : www.indianrailways.gov.in/railwayboard

CLOSING DATE : 05.00 PM on 20/03/2023

SEND NAMES OF VOLUNTEERS WITH BIO-DATA INDICATING PREVIOUS POSTINGS TOGETHER WITH A STATEMENT GIVING DETAILS OF PREVIOUS DEPUTATION, IF ANY, IN CENTRAL PSUs DULY SIGNED BY THE APPLICANT, VIGILANCE/DAR CLEARANCE AND APARs, TO DIRECTOR (DEPUTATION), RAILWAY BOARD, ROOM NO. 107, RAIL BHAWAN, NEW DELHI-1(.) APPLICATIONS RECEIVED WITHOUT STATEMENT WILL NOT BE ENTERTAINED (.) ADVISE ALL ELIGIBLE SC/ST OFFICERS ALSO (.) RAILWAYS(.)



(MANOJ KUMAR)

JOINT SECRETARY/DEPUTATION/RAILWAY BOARD

NO: 2019/E(O)II/40/18

New Delhi. Dated 17/02/2023

Copy to:-

1. General Managers, Central, Eastern, Northern, North Eastern, North East Frontier, Southern, South Central, South Eastern, Western Railways, Metro Rail, Kolkata, N.W. Railway, Jaipur, E.C. Railway, Hajipur, North Central Railway/Allahabad, South Western Railway/Bangalore, East Coast Railway/Bhubaneswar, West Central Railway/Jabalpur, SEC Rly., Bilaspur.
2. General Managers, CLW/Chittaranjan, DLW/Varanasi, ICF/Perambur, RCF/Kapurthala, W&AP/Bangalore and RE. Allahabad.
3. DG/RDSO, Lucknow and IRCAMTECH, Area Officer, Maharajpur, Gwalior.
4. CAO(R)s, COFMOW/New Delhi, DCW/Patiala, MTP(R), Mumbai, Delhi and Chennai.
5. DG/RSC, Vadodara/Directors, IRIMEE, Jamalpur/IRICEN, Pune and IRISSET, Secundrabad/IRIEE, P.B. No. 33, Nasik Road, Maharashtra, Director, Indian Railways Institute of Transport Management (IRITM), Hardoi Bypass Road, P.O. Manak Nagar, Lucknow-226011.
6. All officers/Railway Board (by email).
7. G. Branch for display on Notice Board.
8. Secy. General, FROA, Room No.256-A, Rail Bhavan
9. Secy. General, IRPOF, Room No. 268, Rail Bhavan.
10. Secy. General, IRCA, DRM's Office, Accounts Bldg., Chelmsford Rd. New Delhi.
11. Company Secretary, IRCTC
12. PS/MR, PS/MOSR(D), DPG/MOSR(J), JS(C),JS(G),JS(E),JS(D), US(C), ERB-I and E(O)I Branches, Railway Board.
13. Chief Commissioner of Railway Safety, Lucknow ,Adviser (Safety)/Railway Board.
14. Dy. Director General (Rail Move), Milrail, Addl. Dte General of Movement, Integrated HQs of MoD(Army) Room No-514 B, D-1 Wing, Sena Bhawan New Delhi-110011

(MANOJ KUMAR)

JOINT SECRETARY/DEPUTATION/RAILWAY BOARD

Vacancy Notice for the post of CMD/IRCTC
APPOINTMENT OF CHAIRMAN & MANAGING DIRECTOR IN INDIAN RAILWAYS
CATERING AND TOURISM CORPORATION LTD. (IRCTC)

Applications are invited for the post of Chairman & Managing Director, IRCTC as per details given below:

Title of the post	Chairman & Managing Director, Indian Railway Catering & Tourism Corporation Ltd. (IRCTC)
Pay Scale	Rs.1,80,000-3,20,000/- (IDA Scale – revised)
Date of Vacancy	01.02.2021
Location	New Delhi
Reporting	The incumbent will report to the Board of IRCTC. The direct reportees will include Heads of each Business Unit of IRCTC and key functional heads of IRCTC.

Roles & Responsibilities:

- The CMD will own the P&L / Operating Budget for IRCTC and drive the growth of the corporation in terms of revenue and profitability.
- Provide strategic leadership and direction to the corporation. Develop and execute appropriate strategies for growth through expansion of the existing portfolio of services and developing new adjacent & relevant services.
- Will be responsible for brand building of IRCTC and provide strategic inputs and innovative ideas to the marketing team.
- Use the existing database to develop innovative strategy to expand the operations of IRCTC into new and relevant areas; develop digital marketing plans and
- Overall responsibility for building, retaining and mentoring a highly motivational leadership team, IRCTC being in a people intensive business, people management is a critical aspect of the role.
- Build and manage relationships with all IRCTC stakeholders both internal and external.
- Ensure compliance and integrity in all areas of the business in accordance with corporation's policies.

Qualification : Engineer / Commerce graduates with MBA from a leading institute preferred.

Age : Preferably between 45 to 52 years.

Grade/Pay Scale/Rank of the applicants:

(a) Central Public Sector Enterprises:

Eligible Scale of Pay

- (i) Rs.7250-8250 (IDA) Pre 01/01/1992
- (ii) Rs.9500-11500 (IDA) Post 01/01/1992
- (iii) Rs.20500-26500 (IDA) Post 01/01/1997
- (iv) Rs. 51300-73000 (IDA) Post 01/01/2007
- (v) Rs. 120000-280000 (IDA) Post 01/01/2017
- (vi) Rs. 18400-22400 (CDA) Pre-revised post 01/01/1996
- (vii) Rs. 37400-67000 + GP 10000 (CDA) post 01/01/2006
- (viii) Rs.144200-218200 (Level 14) CDA post 01/01/2016

The minimum length of service required in the eligible scale will be one year for internal candidates and two years for others as on the date of vacancy.

(b)

(i) Applicants from Central Government / All India Services should be holding a post of the level of Joint Secretary in Government of India or carrying equivalent scale of pay on the date of application.

(ii) Applicants from the Armed forces of the Union should be holding a post of the level of Major General in the Army or equivalent rank in Navy/Air Force on the date of application.

(c)

Applicants from State Public Sector Enterprises/Private Sector should be working at Board level position on the date of application.

Condition of Immediate Absorption for Central Government Officers:

Central Government Officers including those of the Armed Forces of the Union and the All India Services will be eligible for consideration only on immediate absorption basis.

Duration of Appointment:

The appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

Experience & Capabilities:

(i) Minimum 20 years of experience with overall P&L management of business of a PAN India Company in the B2B / B2C service space, hospitality industry, travel & tourism, airline catering etc., if ideal.

(ii) Experience in using evolved technology to deliver business processes.

(iii) Should have implemented strategy and digitization to enhance operational excellence and growth.

(iv) Outstanding team leader and people person with the ability to build, attract and retain best talent.

(v) Ability to manage multiple and diverse stakeholders within Indian Railways and external.

(vi) Demonstrate outstanding learning agility to adapt and succeed in new business areas, culture and geographies.

(vii) Establish a culture of entrepreneurial mindset and create a multi-cultural diverse workspace.

Cut-off date for determining eligibility:

The cut-off date for determining eligibility of the candidates will be the date of occurrence of the vacancy (i.e. 01.02.2021).

Employment status of the applicants:

The applicant must, on the date of application as well as on the date of interview, be employed in a regular capacity – and not in a contractual/ad-hoc capacity – in one of the followings:-

- (a) Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);*
- (b) Central Government including the Armed Forces of the Union and All India Services;*
- (c) State Public Sector Enterprise (SPSE) where the annual turnover is *Rs.1000 crore or more;*
- (d) Private Sector in company where the annual turnover is *Rs.1000 or more. Preference would be given to candidates from listed companies. (* the average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)*

Submission of Applications:

1. All applicants should send their applications in the prescribed format which is available at www.indianrailways.gov.in/railwayboard > **For IR Personnel > Vacancy Circulars > Vacancy Circular_2023**. Candidates may also attach a brief note, not exceeding 2 pages of A4 size, on any outstanding achievements made in the career.
2. Candidates from the CPSEs and Govt. officers shall submit their applications through proper channel, along with Vigilance clearance and attested copies of ACRs/APARs for the last 10 years.
3. Applicants from Private Sector must submit the following documents along with their application:
 - (a) Annual Reports of the Company in which currently working for the last three 3 financial years;
 - (b) Whether the company is listed or not; if **yes**, documentary proof;
 - (c) Evidence of working at Board level post;
 - (d) Self-attested copies of documents in support of age and qualifications;
 - (e) Relevant Jobs handled in the past with details.
4. The application along with all required enclosures shall reach **on or before 05 PM on 20.03.23**. Scanned copy of the application should also be sent through e-mail to eo2@rb.railnet.gov.in.
5. All applications should be addressed to:-

Shri Manoj Kumar
Joint Secretary (Deputation),
Ministry of Railways (Railway Board),
Room No.107,
Rail Bhawan,
New Delhi-1.

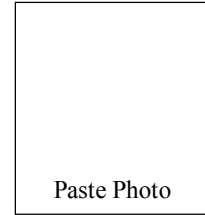
**APPLICATION FORM FOR CANDIDATES FROM CENTRAL PUBLIC SECTOR ENTERPRISES (CPSE)/CENTRAL GOVERNMENT (INCLUDING ARMED FORCES OF THE UNION/ALL INDIA SERVICES)/STATE PUBLIC SECTOR ENTERPRISES (SPSE)/PRIVATE SECTOR
(Through Proper Channel, except candidates from the Private Sector)**

1. Name of the post applied for _____

2. (a) Applicant's Name (as per official records Mr./Mrs./Ms.) _____

(b) Designation of the Applicant (in full) _____

(c) Name of the company _____



(d) Category as per Employment Status :- Officer of a CPSE/Central Government/Armed
(Please tick as applicable) Forces of the Union/All India Services/SPSE/Private Sector

(e) Office Address: _____

(f) Address for communication _____

3. Telephone No: Office _____ Residence _____ Mobile No. _____

E-Mail id _____

4. Date of Birth (DD/MM/YY) _____ Age as on date of vacancy (01.02.2021) (Years/Months/Days) _____

5 (i) Educational/Professional Qualifications:

Sl. No.	Qualification*	Name of Institution	Tick the relevant			Tick the relevant			Self Declaration Whether meets the eligibility qualification requirement			
			From	To	Part time	Full time	Correspondence	Degree	Diploma	Certificate	Mandatory	Desirable
1	2	3	4	5	6	7						

* Should be exactly as per Degree/ Certificate issued by the university.

(ii) Positions held during the last ten years, from the date of uploading the vacancy circular on the PESB website.

Sl. No.	Complete Designation & Place of posting *	Name of the Organization	Pay scale**	Period		Reporting to Designation*	Self Declaration Whether meets the mandatory experience requirement		If yes, nature of duties in support of the declaration
				From	To		Yes	No	
1	2	3	4	5	6	7	8		

* Should be exactly as per specific office order issued by the CPSE/Ministry/SPSE/Employer.

** Private Sector-CTC/remuneration/emoluments drawn.

NB : The positions should be indicated in order of the most recent assignments.

Note: 1. Please attach a write-up, **not exceeding 400 words**, in support of your candidature, for reference at the time of interview.
2. Full form of all abbreviations used while making entries in the application form should be suitably explained i.e. in footnotes or a separate attachment.

6. (a) Do you hold lien in any organisation other than where currently working?

Yes	No
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If yes:

- a) Name of the organisation in which the lien is held :
- b) Date from which the lien is held :

(b) Are you on deputation?

Yes	No
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If yes :

- a) Name of parent organisation :
- b) Date from which on deputation :

7. (a) Whether any penalty/punishment was awarded to the applicant during the last 10 years.

Yes	No
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If yes, the details thereof

- i) Civil / Criminal
- ii) Departmental Inquiry

(b) Whether any civil or criminal action or inquiry is going on against the applicant as far as his / her knowledge goes

Yes	No
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If yes, the details thereof

- i) Civil / Criminal
- ii) Departmental Inquiry

I certify that the details furnished by me in Columns 1 to 7 wherever applicable are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

STATE PUBLIC SECTOR ENTERPRISES

8. Year wise Audited Annual Turnover of the Company for 3 financial years preceding the calendar year in which the post has been advertised(e.g: 2019-20, 2020-21 and 2021-22 for a post advertised in the calendar year 2023).

Year	Company in which candidate is/was serving	Annual Turnover of the Company & F.Y.

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge.

(Name & Signature of the Applicant)

PRIVATE SECTOR

8. Year wise Audited Annual Turnover of the Company for 3 financial years preceding the calendar year in which the post has been advertised (e.g: 2019-20, 2020-21 and 2021-22 for a post advertised in the calendar year 2023).

Year	Company in which candidate is/was serving	Annual Turnover of the Company & F.Y.

- (i) the annual report for the last 3 years
 (a) may be accessed over____(please provide URL), or
 (b) enclosed
- (ii) I certify that I am
 (a) Working at Board level Yes No position
 (b) Working at least a post of the level immediately below Board level. Yes No
- (iii) Whether the company is listed Yes No if yes;
 Proof of listing may be accessed over_____(please provide URL)
- (iv) Self certified copies for proof of age and educational qualifications(enclosed)
- (v) The relevant jobs handled in the past with details/particularreferences

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

Declaration

I Son/Daughter of.....hereby certify that I have not been disqualified to act as a Director under Section 164 or any other relevant sections of the Indian Companies Act, 2013.

(Name & Signature of the Applicant)

UNDERTAKINGS (as applicable)**For candidates from Central Government/Armed Forces of the Union/All India Services**

The appointment is on immediate absorption basis. I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

(Name and Signature of the applicant)

Date:

For candidates from CPSE

I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which I belong.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which I belong.

(Name and Signature of the applicant)

Date:

For candidates from SPSE/Private Sector

I hereby undertake to join the post, if selected. I understand that:

- (a) if I convey my unwillingness to join after the interview is held, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

(Name and Signature of the applicant)

Date:

Verification

(To be filled in by the designated officer for CPSE/Central Government/Armed Forces of the Union/All India Services/SPSE)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of the
Competent Authority
with Telephone No.& e-mail address