I. COMPANY PROFILE
IRCTC was incorporated in 1999 under the Indian Companies Act, 1956 with the objective of strengthening Railway’s marketing and service capabilities in the areas of rail catering, tourism and passenger amenities. IRCTC is a Schedule ‘B’ Mini Ratna CPSE under the administrative jurisdiction of M/o Railways.
Its Registered and Corporate offices are at New Delhi.
The company employed 1445 (including 50 deputationists) regular employees {Executives: 296 (including 49 deputationist)}, Non-executives: 1149 (including 01 deputationists) as on 31.03.2019. The authorised and paid-up capital of the Company were Rs.250 crore and Rs.160 crore respectively as on 31.03.2019.
The shareholding by the Government of India is 87.40% . The company has been listed on the Stock Exchange w.e.f. 14.10.2019.

II. JOB DESCRIPTION AND RESPONSIBILITIES
CMD, is the Chief Executive of the Corporation and accountable to its Board of Directors and Government/Share holders. He/She is responsible for the efficient functioning of the Corporation for achieving its corporate objectives and performance parameters.

III. ELIGIBILITY
1. AGE : On the date of occurrence of vacancy (DOV)
2. EMPLOYMENT STATUS:
The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity – and **not** in a contractual/ad-hoc capacity – in one of the followings:
(a) Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);
(b) Central Government including the Armed Forces of the Union and All India Services;
(c) State Public Sector Enterprise (SPSE) where the annual turnover is *Rs 1000 crore or more*;
(d) Private Sector in company where the annual turnover is *Rs 1000 crore or more. Preference would be given to candidates from listed companies.*

(* The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)

3. QUALIFICATION:
The applicant should be a graduate with good academic record from a recognised University/Institution.
Applicants with Technical/ MBA qualifications will have added advantage.

4. EXPERIENCE:
Applicant should possess adequate experience at senior level of management in a large organization of repute.
Applicants with experience in Hospitality/Tourism/IT/Finance/ Marketing will have added advantage.
Railway related experience in above areas would be an added advantage.

5. PAY SCALE:

(a) Central Public Sector Enterprises-

<table>
<thead>
<tr>
<th>Eligible Scale of Pay</th>
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<tr>
<td>(i) Rs. 7250-8250 (IDA) Pre 01/01/1992</td>
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<tr>
<td>(ii) Rs. 9500-11500 (IDA) Post 01/01/1992</td>
</tr>
<tr>
<td>(iii) Rs. 20500-26500 (IDA) Post 01/01/1997</td>
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<tr>
<td>(iv) Rs. 51300-73000 (IDA) Post 01/01/2007</td>
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<tr>
<td>(v) Rs. 120000-280000 (IDA) Post 01.01.2017</td>
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The minimum length of service required in the eligible scale will be one year for internal candidates, and two years for others as on the date of vacancy.

(b)  
(i) Applicants from Central Government / All India Services should be holding a post of the level of Joint Secretary in Government of India or carrying equivalent scale of pay on the date of application.

(ii) Applicants from the Armed forces of the Union should be holding a post of the level of Major General in the Army or equivalent rank in Navy/Air Force on the date of application.

(c)  
Applicants from State Public Sector Enterprises/ Private Sector should be working at Board level position on the date of application.

6. CONDITION OF IMMEDIATE ABSORPTION FOR CENTRAL GOVERNMENT OFFICERS  
Central Government Officers, including those of the Armed Forces of the Union and the All India Services, will be eligible for consideration only on immediate absorption basis.

IV. DURATION OF APPOINTMENT  
The appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

V. SUBMISSION OF APPLICATIONS  
All applicants should send their applications as per the format at Annexure.

1. The applicants should submit their applications through proper channel as follows:
   (a) Government Officers, including those of the Armed Forces of the Union and All India Services: through Cadre Controlling authority.
   (b) CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry.
   (c) Below Board level in CPSE: through the concerned CPSE.
   (d) CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government.
   (e) Private Sector: directly to the PESB

2. Applicants from Private Sector must submit the following documents along with the application form:
   (a) Annual Reports of the Company for the last 3 years preceding the calendar year in which the post was advertised (please provide URL or attach/enclose copies);
   (b) Whether the company is listed or not; if yes, the documentary proof (please provide URL or attach/enclose copies);
   (c) Evidence of working at Board level;
   (d) Self-attested copies of documents in support of age and qualifications;
   (e) The relevant Jobs handled in the past with details.

VI. UNDERTAKING BY THE APPLICANT
An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

1. **For candidates from Central Government/Armed Forces of the Union/ All India Services**
   (a) The appointment is on immediate absorption basis.
   (b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
   (c) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

2. **For candidates from CPSE**
   (a) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.
   (b) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

3. **For candidates from SPSE/Private Sector**
   (a) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
   (b) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

4. In the above cases, no request for relaxation or otherwise would be entertained.

**VII. THE APPLICANTS CAN EITHER**

(a) fill up the Application Form online against this Job Description on the website of PESB - http://pesb.gov.in/ and thereafter forward it online, as specified in para V(1);

Or

(b) fill up the Application Form online against this Job Description on the website of PESB - http://pesb.gov.in/, take a printout and send it offline, as specified in para V(1).

Last time/date of receipt of complete application duly forwarded to PESB is **by 15.00 hours on 23/04/2020**. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED. Board reserves the right to shortlist applicants for interview.

Applications are to be addressed to

Smt Kimbuong Kipgen
Secretary,
Public Enterprises Selection Board, Public Enterprises Bhawan,
BlockNo. 14, CGO Complex, Lodhi Road, New Delhi-110003.

ALL CORRESPONDENCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO SECRETARY, PUBLIC ENTERPRISES SELECTION BOARD ONLY.