I. COMPANY PROFILE

Braithwaite, Burn & Jessop Construction Company Ltd. was incorporated on 26.01.1935. It was established by three major engineering companies namely, Braithwaite & Co. Ltd., Burn & Co. Ltd. and Jessop & Co. Ltd. BBJ, a schedule “C” company became a Government company consequent upon transfer of its entire shares to its erstwhile holding company Bharat Bhari Udyog Nigam Limited (BBUNL) and became a wholly owned subsidiary of BBUNL, a schedule “A” Company w.e.f. 13.08.1987. Consequent to the order of Government of India (Ministry of Corporate Affairs) Braithwaite, Burn & Jessop Construction Company Ltd. (BBJ) stands amalgamated with Bharat Bhari Udyog Nigam Ltd.(BBUNL) w.e.f. 10.07.2015 and BBUNL had been renamed as Braithwaite, Burn & Jessop Construction Company Ltd.(BBJ) w.e.f 18.11.2015 as merged entity and categorized as schedule “C” Company. BBUNL does not exist now. The Company operates with multiple Product range of Fabrication & Erection of Steel Bridge, Cantilever & Cable stayed Bridge, Construction of Buildings, Jetties & Marine Structures, Power Plant & Industrial Structures of varied nature.

Its Registered and Corporate office are at Kolkata, West Bengal.

The authorized and paid up capital of the Company was 348.10 crore and Rs.103.73 crore respectively as on March 31, 2017.

The shareholding of the Government of India in the company is 100%.
II. JOB DESCRIPTION AND RESPONSIBILITIES

1. He/She will be responsible for overall Marketing Functions, Client Servicing and Planned Diversification of the Company’s Product line.

2. Being a functional Head and Member of the Board reporting to the Chairman & Managing Director, he/she will look after Planning, Commissioning and Execution of Project including Designing, implementation of Technology, Tendering, Estimation, Site Supervision and overall Project Administration, monitoring and control of execution work in progress for on going Projects and the Projects in the pipeline.

3. He/She will have strong commercial sense and technical acumen to deal with clients and terface management. Besides commercial negotioton, dealing with JV, Strategic Alliance and Tie-up arrangement would be his/her major thrust area.

4. Advising in matters of Technical due-diligence on contracts, Diversification Participative Bidding, Tie-up Arrangement, Joint Venture and Strategic Alliance will be the Key Result Areas (KRA) amongst others to be dealt in line with Guidelines of the Govt and the objectives of the Company and any other functions assigned to him/her from time to time.
III. ELIGIBILITY

1. AGE: On the date of occurrence of vacancy (DOV)

<table>
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<tr>
<th></th>
<th>Internal</th>
<th>Others</th>
</tr>
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<tbody>
<tr>
<td>Minimum</td>
<td>Age of superannuation 60 years</td>
<td>Age of superannuation 60 years</td>
</tr>
<tr>
<td>40</td>
<td>2 years of residual service as on the date of vacancy w.r.t. the date of superannuation.</td>
<td>40</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3 years of residual service as on the date of vacancy w.r.t. the date of superannuation.</td>
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2. EMPLOYMENT STATUS:

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity – and not in a contractual/ad-hoc capacity – in one of the followings:-
(a) Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);
(b) Central Government including the Armed Forces of the Union and All India Services;
(c) State Public Sector Enterprise (SPSE) where the annual turnover is *Rs 500 crore or more*;
(d) Private Sector in company where the annual turnover is *Rs 500 crore or more.*

(* The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)

3. QUALIFICATION:

The applicant should be an engineering graduate preferably in Civil/Structural Engineering with good academic record from a recognized University/Institution.
Applicants holding MBA/ Post Graduate Diploma in management will have an added advantage.

4. EXPERIENCE:

The applicant should have technical/operational experience at a senior level in a large organization of repute, out of which at least two years during the last ten years should have been in project management/manufacturing/engineering sector.
Exposure in the area of Erection of Steel Bridge and Cantilever/Suspension Bridge is desirable.
Experience in major Civil Engineering Works, Bridges, Roads, Road over Bridges (RoB) Structural Steel and dealing with Client Servicing, Negotiation, Claims, Cost Estimation and Technical Due-Diligence in an organization of repute would have an added advantage.

5. PAY SCALE/ RANK/ LEVEL:

The minimum length of service required in the eligible scale/rank/level will be one year for internal candidates, and two years for others as on the date of vacancy.
(a) Applicants from CPSEs should be working in the following or a higher pay scale:

<table>
<thead>
<tr>
<th>Eligible Scale of Pay</th>
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<tbody>
<tr>
<td>(i) Rs. 5550-6870 (IDA) Pre 01/01/1992</td>
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<tr>
<td>(ii) Rs. 7500-9900 (IDA) Post 01/01/1992</td>
</tr>
<tr>
<td>(iii) Rs. 17500-22300 (IDA) Post 01/01/1997</td>
</tr>
<tr>
<td>(iv) Rs. 36600-62000 (IDA) Post 01/01/2007</td>
</tr>
<tr>
<td>(v) Rs. 12000-16500 (CDA) Pre-revised</td>
</tr>
<tr>
<td>(vi) Rs. 15600-39100 + GP 7600 (CDA)</td>
</tr>
</tbody>
</table>

(b) (i) Applicants from Central Govt. / All India Services should be holding a post of the level of Deputy Secretary in Govt. of India or carrying equivalent scale of pay.
(ii) Applicants from the Armed forces of the Union should be holding a post of the level of Lieutenant Colonel in the Army or equivalent rank in Navy/Air Force.

(c) Applicants from State Public Sector Enterprises/Private Sector should be working at Board level position or at least a post of the level immediately below the Board level.
6. CONDITION OF IMMEDIATE ABSORPTION FOR CENTRAL GOVERNMENT OFFICERS

Central Government Officers, including those of the Armed Forces of the Union and the All India Services, will be eligible for consideration only on immediate absorption basis.

IV. DURATION OF APPOINTMENT

The appointment shall be for a period of five years from the date of joining or up to the date of superannuation or until further orders, whichever is earlier.

V. SUBMISSION OF APPLICATIONS

All applicants should send their applications as per the format.

1. The applicants should submit their applications through proper channel as follows:
   (a) Government Officers, including those of the Armed Forces of the Union and All India Services: through Cadre Controlling authority;
   (b) CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry;
   (c) Below Board level in CPSE: through the concerned CPSE;
   (d) CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government;
   (e) Below Board level in SPSE: through the concerned SPSE;
   (f) Private Sector: directly to the PESB.

2. Applicants from Private Sector must submit the following documents along with the application form:
   (a) Annual Reports of the Company in which currently working for the 3 financial years preceding the calendar year in which the post is advertised (please provide URL or attach/enclose copies);
   (b) Whether the company is listed or not; if yes, the documentary proof (please provide URL or attach/enclose copies);
   (c) Evidence of working at Board level or at least a post of the level immediately below the Board level;
   (d) Self-attested copies of documents in support of age and qualifications;
   (e) Relevant Jobs handled in the past with details.

VI. UNDERTAKING BY THE APPLICANT

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

1. For candidates from Central Government/Armed Forces of the Union/All India Services
   (a) The appointment is on immediate absorption basis.
   (b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
   (c) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

2. For candidates from CPSE
   a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.
   b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

3. For candidates from SPSE/Private Sector
   a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
   b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

4. In the above cases, no request for relaxation or otherwise would be entertained.
VII. THE APPLICANTS CAN EITHER

(a) fill up the Application Form online against this Job Description on the website of PESB - http://pesbonline.gov.in/
and thereafter forward it online, as specified in para V(1);

Or

(b) fill up the Application Form online against this Job Description on the website of PESB - http://pesbonline.gov.in/,
take a printout and send it offline, as specified in para V(1).

Last time/date of receipt of complete application duly forwarded to PESB is by 15.00 hours on 12/07/2018. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED. Board reserves the right to shortlist applicants for interview.

Applications are to be addressed to

Smt Kimbuong Kipgen
Secretary,
Public Enterprises Selection Board, Public Enterprises Bhawan,
Block No. 14, CGO Complex, Lodhi Road, New Delhi-110003.

ALL CORRESPONDENCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO
SECRETARY, PUBLIC ENTERPRISES SELECTION BOARD ONLY.