

No. 7/26/2016-PESB

भारत सरकार / Government of India

कार्मिक एवं प्रशिक्षण विभाग / Department of Personnel & Training

लोक उद्यम चयन बोर्ड / Public Enterprises Selection Board

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ब्लॉक संख्या 14, सी जी ओ कॉम्प्लेक्स, लोदी रोड

Block No.14, C.G.O. Complex, Lodhi Road

नई दिल्ली / New Delhi – 110003,

दिनांकित/Dated: June 01<sup>st</sup>, 2016

**OFFICE MEMORANDUM**

**Sub: Selection for the post of DIRECTOR (MARKETING), HINDUSTAN ORGANIC CHEMICALS LIMITED in schedule 'B' of the CPSE.**

The Public Enterprises Selection Board (PESB) is seeking qualified candidates for the post of **DIRECTOR (MARKETING), HINDUSTAN ORGANIC CHEMICALS LIMITED** in schedule "B" of the CPSE, the scale of pay of the post being **Rs. 65,000-75,000/-(REVISED)**. A copy of the job description for the post is enclosed.

2. It is requested that names of candidates seniority-wise who are eligible as per job description for the said post alongwith their up-to-date bio-data (in the prescribed form) duly endorsed may kindly be forwarded to PESB by **08<sup>th</sup> August 2016**. It is also requested that advance action may be taken to keep the ACRs for last 5 years, of those candidates ready alongwith their latest vigilance profile [(i) penalty imposed, if any during the last 10 years (ii) details of disciplinary action initiated/being initiated if any, etc.] to be furnished as and when the selection meeting is scheduled.

3. If the relevant details are not received within the stipulated time, it will be assumed that there are no eligible candidates to be sponsored for the post.

Encl.: As above

(सी. ए. जैकब/C. A. JACOB)

उप सचिव, भारत सरकार

Deputy Secretary to the Govt. of India

☎ 24362936

**DEPARTMENT OF CHEMICALS & PETROCHEMICALS,  
(SHRI VIJAY SHANKAR PANDEY, SECRETARY)  
NEW DELHI**

**Copy to:-** CMD, Hindustan Organic Chemicals Limited, P. O. Rasayani, Raigad District Maharashtra-410 207, with the request to forward the names of all candidates eligible as per job description to PESB in the prescribed format along with the endorsement. ACRs and Vigilance profile may also be kept ready for being furnished as and when the selection meeting is scheduled.

- 1 All Chief Executives of other Central PSUs (including subsidiaries) for circulation among the eligible candidates.
- 2 Establishment Officer, Department of Personnel & Trg. Ministry of Personnel, PG & Pensions.
- 3 All Chief Secretaries of State Governments & UTs
- 4 (i) Defence Secretary, South Block, New Delhi.  
(ii) Military Secretary MS(X), South Block, New Delhi.  
(iii) AOP, Air HQrs., Vayu Bhawan, New Delhi.  
(iv) COP, Naval HQrs. 'C' Wing, Sena Bhawan, New Delhi.

For circulating the vacancy among  
Government Officers

(सी. ए. जैकब/C. A. JACOB)

उप सचिव, भारत सरकार

Deputy Secretary to the Govt. of India

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नई दिल्ली / New Delhi – 110003

पी.एस.यू. का नाम <b>NAME OF THE PSU</b>	:	<b>HINDUSTAN ORGANIC CHEMICALS LIMITED(HOCL)</b>
पद का नाम <b>NAME OF THE POST</b>	:	<b>DIRECTOR (MARKETING)</b>
रिक्ति की तारीख <b>DATE OF VACANCY</b>	:	<b>01/05/2017</b>
सी.पी.एस.ई. की अनुसूची <b>SCHEDULE OF THE CPSE</b>	:	<b>B</b>
पद का वेतनमान <b>SCALE OF THE POST</b>	:	<b>Rs. 65,000-75,000/- (Revised/संशोधित)</b>

## 1. COMPANY PROFILE

Hindustan Organic Chemicals Limited (HOCL) was incorporated under the Indian Companies Act, 1956 with the objective of setting up for chemicals manufacturing units for production of organic chemicals and chemical intermediates. The Company has two units viz. at Rasayani, District Raigad, Maharashtra and at Ambalamugal, Kochi, Kerala. In addition, M/s Hindustan Fluorocarbons Limited at Hyderabad is the subsidiary of HOCL. HOCL is a schedule 'B' and BIFR referred CPSE under the administrative control of Department of Chemicals & Petrochemicals under the Ministry of Chemicals & Fertilizers.

The authorized and paid up capital of the Company was Rs. 370 crore and Rs. 337.27 crore respectively as on March 31, 2015.

The net worth of the Company as on 31/03/2015 was (-) Rs. 534.15 crore.

Its Registered and Corporate Office are at Rasayani, Raigad District, Maharashtra.

The shareholding of the Government of India in HOCL is 58.78%.

## 2. JOB DESCRIPTION AND RESPONSIBILITIES:

Director (Marketing) is a member of the Board of Directors and reports to the Chairman and Managing Director. He is responsible for formulation and monitoring different elements of marketing policies to achieve the sales targets and other related matters. He is also responsible for formulation and monitoring of Purchase Policy for procurement of raw materials and other items.

### 3. ELIGIBILITY

#### I. AGE: On the date of occurrence of vacancy (DOV)

Candidate	Age limit on DOV	
	Minimum	Maximum
Internal	40	58
Others	40	57

**The age of superannuation is 60 years**

#### II. EMPLOYMENT STATUS:

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity – and **not** in a contractual/ad-hoc capacity – as one of the following:-

- (i) An officer of a Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);
- (ii) An officer of the Central Government/ Armed Forces of the Union;
- (iii) An officer of an All India Service.

#### III. QUALIFICATION:

The incumbent should be graduate from a recognized university with good academic record.

Persons with Technical qualifications and/or MBA with specialization in marketing discipline will have added advantage.

#### IV. EXPERIENCE:

The incumbent should have at least two years of cumulative marketing experience during the last ten years in an organization of repute.

Persons with experience in various marketing activities particularly in chemical or petrochemical industry, will have added advantage.

#### V. PAY SCALE:

- (a) Officers of CPSEs.

Candidate should, on the date of vacancy, be working in the following or a higher pay scale:

Rs. 6250-7475 (IDA)
Rs. 8250-10050 (IDA) POST 01.01.1992
Rs. 18500-23900 (IDA) POST 01.01.1997
Rs. 43200--66000 (IDA) Post 01.01.2007
Rs. 14300-18300 (CDA)
Rs. 37400--67000 + GP Rs. 8700 (CDA)

The minimum length of service required in the eligible scale will be one year for internal candidates, and two years for others as on the date of vacancy.

(b) **Officers of Central Govt./ Armed Forces of the Union/ All India Services**

**Candidate should, on the date of application, be in the following or a higher pay scale/ rank:**

- (i) Officers of Central Govt./ All India Services holding a post of the level of Director in Govt. of India or carrying equivalent scale of pay;
- (ii) Officers of Armed Forces:- Brigadier in the Army or equivalent rank in Navy/Air Force.

**VI. Condition of Immediate Absorption for Government Officers**

Government Officers, including those of the Armed Forces, will be eligible for consideration only on immediate absorption basis.

**4. DURATION OF APPOINTMENT**

The appointment shall be for a period of five years or upto the date of superannuation whichever is earlier.

**5. SUBMISSION OF APPLICATIONS**

Prospective candidates from the Central Public Sector and Government officers shall submit their applications, through proper channel, in the format at Annexure.

The applications for various categories of the officers are routed through proper channel as follows:

- a) For Government Servants: through Cadre Controlling authority.
- b) For CMD's/MD's/Director's in CPSE: through the concerned administrative Ministry.
- c) For below Board level in CPSE: through the concerned CPSE.

**6. UNDERTAKING BY THE APPLICANT/CANDIDATE**

a) An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

b) If a candidate who appeared for the interview and is selected by the PESB, conveys his/her unwillingness to join after the interview is held, but before the appointment is processed, he/she would be debarred for a period of two years from the date of interview from being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

c) If a candidate gives his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment from being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

d) In the above cases, no request for relaxation or otherwise would be entertained.

**Annexure may be downloaded from the website of PESB.**

**Last date of receipt of applications in PESB is 08 August 2016. No application shall be entertained under any circumstances after the stipulated date. Incomplete applications and applications not submitted as per the prescribed format are liable to be REJECTED.**

**Board reserves the right to shortlist candidates for interview.**

Applications are to be addressed to RAJIV RAI, Secretary, Public Enterprises Selection Board, Public Enterprises Bhawan, Block No. 14, CGO Complex, Lodhi Road, New Delhi-110003.

**ALL CORRESPONDENCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO SECRETARY, PUBLIC ENTERPRISES SELECTION BOARD ONLY.**