

No. 14-7/11/2021-H-I(257794)

Government of India

Ministry of Power

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated the 4th August, 2023

To,

1. The Chief Secretary, All State Government and U.T.s
2. The Chairman, All State Electricity Boards / State Power Utilities
3. The Chairperson, CEA and CERC, New Delhi.
4. The CMDs of all PSUs under the administrative control of Ministry of Power

Sub: Selection for the post of Chairman & Managing Director, North Eastern Electric Power Corporation Limited (NEEPCO), a schedule 'A' CPSE.

Sir/Madam,

NEEPCO is a schedule 'A' Mini-Ratna CPSE in the power sector, a wholly owned subsidiary of NTPC Ltd. The post of Chairman & Managing Director, NEEPCO fell vacant w.e.f 01/06/2022. The post carries Schedule 'A' scale of pay of Rs. 2,00,000-3,70,000 /-.

2. You are requested to kindly sponsor names of suitable candidates for the above post together with their up-to-date bio-data in the prescribed format (in quadruplicate) so as to reach the Ministry of Power by **15:00 Hrs on 25.09.2023**. Advance action may be taken to keep the ACRs of those candidates ready alongwith their latest vigilance profile to be furnished as and when the selection meeting is scheduled.

3. It is requested that for further details of the job description for the post, application format etc the website of the Ministry of Power may be referred. The detailed advertisement along with the job description of the post and the application format are available on the Ministry of Power website "www.powermin.gov.in" in downloadable format.

Yours faithfully,



(Inder Mohan)

Under Secretary to the Govt. of India

Telefax: 23324357

Encl.: as above

Copy to:

1. The Secretary, Public Enterprises Selection Board, Block 14, CGO Complex, Lodhi Road, New Delhi w.r.t. letter referred above.
2. The Secretary, Deptt. of Public Enterprises, Block 14, CGO Complex, Lodhi Road, New Delhi w.r.t. letter referred above.
3. All Additional Secretaries/ Joint Secretaries of the Ministry of Power, Shram Shakti Bhawan, New Delhi.
4. All Director/Deputy Secretary, Ministry of Power, Shram Shakti Bhawan, New Delhi.
5. The Under Secretary (Adm.), Ministry of Power, Shram Shakti Bhawan, New Delhi.
6. Director (Tech.) NIC cell, MoP with the request to upload the complete advertisement along with the application proforma on the website of Ministry.

No. : 14-7/11/2021-H.I(257794)

Government of India

Ministry of Power

Dated: 04/08/2023

| | |
|---------------------------|---|
| सी .पी .एस .ई .का नाम | North Eastern Electric Power Corporation (NEEPCO) |
| NAME OF THE CPSE | Limited |
| पद का नाम | Chairman & Managing Director |
| NAME OF THE POST | |
| रिक्ति की तारीख | 01/06/2022 |
| DATE OF VACANCY | |
| सी .पी .एस .ई .की अनुसूची | Schedule A |
| SCHEDULE OF THE CPSE | |
| पद का वेतनमान | Rs. 200000-370000(IDA) |
| SCALE OF THE POST | |

I. COMPANY PROFILE

North Eastern Electric Power Corporation Limited (NEEPCO) was established in April, 1976 under the Companies Act, 1956 with a vision to be a leading integrated electric power company of the country with a strong environmental conscience. Its mission is to harness the huge power potential of the country, from conventional and non-conventional energy sources, with minimal impact on environment through a planned development of power generation projects with an integrated approach covering investigation, planning, design, construction, operation and maintenance of Hydro/Gas based power projects. NEEPCO is a Schedule-A, Miniratna (Category-I) CPSE in the power sector under the administrative jurisdiction of the Ministry of Power, Government of India.

The company takes pride in operating the largest Hydro Power Plant in the North Eastern Region of the country and for being the only CPSU having Hydro Thermal and Solar Power Stations in operation and also for having exposure to construction & operation of Hydro projects in highly difficult and Geo-Technically sensitive terrain of of N.E. Region.

Its Registered and Corporate Offices are at Shillong, Meghalaya. The company employed 1516 regular employees (Executives: 666 and Non-executives: 848) as on 31.03.2023.

The authorised and paid up capital of the Company was ₹ 5000 crores and ₹ 3609.81 crores respectively as on 31.03.2023.

The shareholding of the National Thermal Power Corporation Limited in the company is 100% as on 31.03.2023.

II. JOB DESCRIPTION AND RESPONSIBILITIES

The Chairman and Managing Director is the Chief Executive of the Corporation and accountable to its Board of Directors and Government of India. He/She is responsible for the efficient functioning of the Corporation for achieving its corporate objectives and performance parameters.

III. ELIGIBILITY

1. AGE : On the date of occurrence of vacancy (DOV)

| Age of superannuation 60 years | | | |
|--------------------------------|---|---------|---|
| Internal | | Others | |
| Minimum | Maximum | Minimum | Maximum |
| 45 | 2 years residual service as on the date of vacancy w.r.t. the date of superannuation. | 45 | 3 years residual service as on the date of vacancy w.r.t. the date of superannuation. |

2. EMPLOYMENT STATUS:

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity – and **not** in a contractual/ad-hoc capacity – in one of the followings:-

- a. Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);

- b. Central Government including the Armed Forces of the Union and All India Services;
- c. State Public Sector Enterprise (SPSE) where the annual turnover is ***Rs 2000 crore or more;**
- d. Private Sector in company where the annual turnover is ***Rs 2000 crore or more. Preference would be given to candidates from listed Companies.**

*(*The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)*

3. QUALIFICATION:

The applicant should be an Engineering Graduate (**in field of Civil/ Electrical/ Mechanical/ Hydro engineering**)/ Chartered Accountant/ Cost Accountant/ Post Graduate/Graduate with MBA/PGDIM from a leading institute.

4. EXPERIENCE:

The applicant should have at least 5 years experience of working in Large Hydro Power Plants having capacity more than 500 MW.

5. PAY SCALE:

a. Central Public Sector Enterprises-

Eligible Scale of Pay

- (i) Rs. 8250-9250 (IDA) Pre 01/01/1992
- (ii) Rs. 11500-13500 (IDA) Post 01/01/1992
- (iii) Rs. 23750-28550 (IDA) Post 01/01/1997
- (iv) Rs. 62000-80000 (IDA) Post 01/01/2007
- (v) Rs. 150000-300000 (IDA) Post 01/01/2017
- (vi) Rs. 22400-24500 (CDA) Pre-revised
- (vii) Rs. 67000-79000 (CDA) Post 01/01/2006
- (viii) Rs. 182200-224100 (Level 15) CDA

The minimum length of service required in the eligible scale will be one year for internal candidates, and two years for others as on the date of vacancy.

b.

- i. **Applicants from Central Government / All India Services** should be holding a post of the level of Additional Secretary in Government of India or carrying equivalent scale of pay on the date of application.
- ii. **Applicants from the Armed forces of the Union** should be holding a post of the level of Lt. General in the Army or equivalent rank in Navy/Air Force on the date of application.

c.

Applicants from State Public Sector Enterprises/ Private Sector should be working at Board level position on the date of application.

6. CONDITION OF IMMEDIATE ABSORPTION FOR CENTRAL GOVERNMENT OFFICERS Central Government Officers, including those of the Armed Forces of the Union and the All India Services, will be eligible for consideration only on immediate absorption basis.

IV. DURATION OF APPOINTMENT

The appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

V. SUBMISSION OF APPLICATIONS

Applicants should submit their applications only as per the format enclosed

1. The applicants should submit their applications through proper channel as follows:
 - a. Government Officers, including those of the Armed Forces of the Union and All India Services: through Cadre Controlling authority;
 - b. CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry;

- c. Below Board level in CPSE: through the concerned CPSE.
 - d. CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government;
 - e. Private Sector: directly to the Ministry of Power.
2. Applicants from Private Sector must submit the following documents along with the application form:
- a. Annual Reports of the Company in which currently working for the 3 financial years preceding the calendar year in which the post is advertised **(please provide URL or attach/enclose copies)**;
 - b. Whether the company is listed or not; if yes, the documentary proof **(please provide URL or attach/enclose copies)**;
 - c. Evidence of working at Board level ;
 - d. Self-attested copies of documents in support of age and qualifications;
 - e. Relevant Jobs handled in the past with details.

VI. UNDERTAKING BY THE APPLICANT

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

1. For candidates from Central Government/Armed Forces of the Union/ All India Services

- a. The appointment is on immediate absorption basis.
- b. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- c. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

2. For candidates from CPSE

- a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.
- b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

3. For candidates from SPSE/ Private Sector

- a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

4. In the above cases, no request for relaxation or otherwise would be entertained.

VII. The applicants may fill up the Application Form enclosed against this Job Description and thereafter forward it, as specified in para V(1);

Due date and time of receipt of complete application duly forwarded to Ministry of Power is by 15.00 hours on 25/09/2023. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED. Search-cum-Selection Committee reserves the right to shortlist applicants for interview.

Applications are to be addressed to

Shri Inder Mohan, Under Secretary (H.I),
R.No. 632, Ministry of Power, Shram Shakti Bhawan,
Rafi Marg, New Delhi - 110001

ALL CORRESPONDENCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD
BE ADDRESSED TO **SHRI INDER MOHAN, UNDER SECRETARY (H.I), R.No. 632
MINISTRY OF POWER, SHRAM SHAKTI BHAWAN, RAFI MARG, NEW DELHI –
110001** ONLY.

APPLICATION FORM FOR CANDIDATES FROM CENTRAL PUBLIC SECTOR ENTERPRISES (CPSE)/CENTRAL GOVERNMENT (INCLUDING ARMED FORCES OF THE UNION/ALL INDIA SERVICES)/STATE PUBLIC SECTOR ENTERPRISES (SPSE)/PRIVATE SECTOR

(Through Proper Channel, except candidates from the Private Sector)

Please refer to the job description for the post at Ministry of Power website <https://powermin.gov.in>

1. Name of the post applied for _____
2. (a) Applicant's Name (as per official records Mr./Mrs. /Ms.) _____
- (b) Designation of the Applicant (in full) _____
- (c) Name of the Company _____
- (d) Category as per Employment Status :- Officer of a CPSE/ Central Government/
(Please tick as applicable) Armed Forces of the Union/All India Services/
SPSE/Private
- (e) Office Address: _____
- (f) Address for communication _____
3. Telephone No: Office _____ Residence _____ Mobile No. _____
E-Mail id _____
4. Date of Birth (DD/MM/YY) _____ Age as on date of vacancy (Years/ Months /Days) _____

5(i) Educational/Professional Qualifications:

| S. No | Qualification | Name of Institution | Period of Study | | Tick the relevant | | | Tick the relevant | | | Self Declaration Whether meets the eligibility qualification requirement | | |
|-------|---------------|---------------------|-----------------|----|-------------------|-----------|----------------|-------------------|---------|-------------|--|-----------|-------|
| | | | From | To | Part Time | Full Time | Correspondence | Degree | Diploma | Certificate | Mandatory | Desirable | Other |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |

* Should be exactly as per Degree/Certificate issued by the university.

(ii) Positions held during the last ten years from the date of uploading the vacancy circular on the M/oMSME website.

| S. No | Complete Designation of Posting * | Name of the Organization | Pay Scale** | Period | | Reporting to Designation* | Self Declaration whether meets the mandatory experience requirement | | If yes, nature of duties in support of the declaration |
|-------|-----------------------------------|--------------------------|-------------|--------|----|---------------------------|---|----|--|
| | | | | From | To | | Yes | No | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | |

* Should be exactly as per specific office order issued by the CPSE/Ministry/SPSE/employer

** Private Sector-CTC remuneration emoluments drawn.

NB: The positions should be indicated in order of the most recent assignments.

Note: I. Please attach a write-up, PartA: Achievement during the career so far and PartB: Vision for the post applied for, not exceeding 2000 characters each, in support of your candidature, for reference at the time of interview. The Full form of all abbreviations used must be given in the prescribed limit of characters

6.(a) Do you hold lien in any organisation other than where currently working?

| | |
|-----|----|
| Yes | No |
|-----|----|

If yes: i. Name of the organization in which the lien is held:
 ii. Date from which the lien is held:

(b) Are you on deputation?

| | |
|-----|----|
| Yes | No |
|-----|----|

If yes: i. Name of parent organisation :
 ii. Date from which on deputation:

7. (a) Whether any penalty/punishment was awarded to the applicant during the last 10 years.
 If yes, the details thereof

i) Civil/Criminal ii) Departmental Inquiry

| | |
|-----|----|
| Yes | No |
|-----|----|

(b) Whether any civil or criminal action or inquiry is going on against the applicant as far as his/her knowledge goes. If yes, the details thereof.

i) Civil/Criminal ii) Departmental Inquiry

| | |
|-----|----|
| Yes | No |
|-----|----|

I certify that the details furnished by me in Columns 1 to 7 wherever applicable are true to the best of my knowledge & belief. In addition, I further certify that I meet the eligibility criteria as prescribed in the advertisement for this post.

(Name & Signature of the Applicant)

STATE PUBLIC SECTOR ENTERPRISES

8. Year wise Audited Annual Turnover of the Company in which currently working for 3 financial years preceding the calendar year in which the post has been advertised (e.g. 2018-19, 2019-20 and 2020-21 for a post advertised in the calendar year 2022).

| Company in which candidate is currently serving | Year | Annual Turnover of the Company (in rupees crores) |
|---|------|---|
| | | |

(i) Please provide URL of company website & CIN (Corporate Identity Number) of company

(a) URL (Company Website Address) _____
 (b) CIN (Corporate Identity Number) _____

(ii) I certify that I am

(a) Working at Board level position

| | |
|-----|----|
| Yes | No |
|-----|----|

If yes: Please provide your DIN (Director Identification Number) _____

(a) Holding a post at the level immediately below the Board.

| | |
|-----|----|
| Yes | No |
|-----|----|

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge. In addition, I further certify that I meet the eligibility criteria as prescribed in the advertisement for this post.

(Name & Signature of the Applicant)

PRIVATE SECTOR

9. Year wise Audited Annual Turnover (ATO) of the Company in which currently working for 3 financial years preceding the calendar year in which the post has been advertised (e.g. 2018-19, 2019-20 and 2020-21 for a post advertised in the calendar year 2022).

| Company in which candidate is currently serving | Year | Annual Turnover of the Company (in rupees crores)* |
|---|------|--|
| | | |

* If Annual Turnover (ATO) is in foreign currency, the exchange rate as on the date of uploading of vacancy (advertisement) on the PESB website may be used.

(i) Please provide URL of company website & CIN (Corporate Identity Number) of company

(a) URL (Company Website Address) _____

(b) CIN (Corporate Identity Number) _____

(ii) I certify that I am _____

(a) Working at Board level position

| | |
|-----|----|
| Yes | No |
|-----|----|

If yes: Please provide your DIN (Director Identification Number) _____

(b) Holding a post at the level immediately below the Board.

| | |
|-----|----|
| Yes | No |
|-----|----|

(iii) Whether the Company in which I am working is listed on the stock exchange.

Stock Exchange _____

Proof of listing may be accessed over _____ (please provide URL)

| | |
|-----|----|
| Yes | No |
|-----|----|

(iv) Self certified copies for proof of age and educational qualifications (enclosed)

(v) Please give the details of 2 references (Name, Designation, Mobile, Email ID)

I certify that the details furnished by me in Columns 1 to 9 wherever applicable are true to the best of my knowledge & belief. In addition, I further certify that I meet the eligibility criteria as prescribed in the advertisement for this post.

(Name & Signature of the Applicant)

Declaration

I Son/Daughter of hereby certify that I have not been disqualified to act as a Director under Section 164 or any other relevant sections of the Indian Companies Act, 2013.

(Name & Signature of the Applicant)

UNDERTAKINGS (as applicable)

For candidates from Central Government/Armed Forces of the Union/All India Services

The appointment is on immediate absorption basis. I hereby undertake to join the post, if selected. I understand that:

- (a) If I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued. I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (b) Further, if I convey my unwillingness to join after the issue of offer of appointment, I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

Date:

(Name & Signature of the Applicant)

For candidates from CPSE

I hereby undertake to join the post, if selected. I understand that:

- (a) If I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued. I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which I belong.
- (b) Further, if I convey my unwillingness to join after the issue of offer of appointment, I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which I belong.

Date:

(Name & Signature of the Applicant)

For candidates from SPSE/Private Sector

I hereby undertake to join the post, if selected. I understand that:

- (a) If I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued. I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (b) Further, if I convey my unwillingness to join after the issue of offer of appointment, I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

Date:

(Name & Signature of the Applicant)

Verification

(To be filled in by the designated officer for CPSE/Central Government/Armed Forces of the Union/
All India Services/SPSE)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of the
Competent Authority
With Telephone No. & email address

Write-up:

A) Achievements during the career so far (2000 characters):

B) Vision for the post applied for (2000 characters)